



GRANADA SANITARY DISTRICT  
OF SAN MATEO COUNTY

**MINUTES**  
**BOARD OF DIRECTORS**  
**SPECIAL & REGULAR MEETINGS**  
**September 18, 2008**

**CALL SPECIAL MEETING TO ORDER :** The Special Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 6:37 p.m.

**ADJOURN TO CLOSED SESSION**

1. **Conference with Legal Counsel – Possible Initiation of Litigation (Government Code Section 54956.9(c), one potential case).**
2. **Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**  
Negotiating parties: San Mateo County Harbor District and Granada Sanitary District, property under negotiation: APN 047-262-010.

**RECONVENE TO OPEN SESSION**

President Woren announced that the Board took no reportable action in Closed Session.

**ADJOURN SPECIAL MEETING**

The Special Meeting was adjourned at 7:29 p.m.

**CALL REGULAR MEETING TO ORDER :**

The Regular Meeting of the Board of Directors of the Granada Sanitary District was called to order by President Woren at 7:45 p.m.

**ROLL CALL:** Directors: President Leonard Woren, Vice President Ron Fenech, Secretary Ric Lohman, Treasurer Gael Erickson, Board Member Matthew Clark.

Staff: General Manager Chuck Duffy, District Administrator Delia Comito, and District Counsel Jonathan Wittwer.

**GENERAL PUBLIC PARTICIPATION**

Resident Sam Caponio stated that he feels the District's ratepayers are paying for the cost of the loan made to the Montara Sanitary District for their share of the treatment plant expansion. He was directed to contact the District General Manager with his concerns.

## **ACTION AGENDA**

**1. Consideration of Final Resolution of Intention to Approve a Contract between the Board of Administration California Public Employees' Retirement System and GSD.**

At previous meetings, the Board approved implementing the CalPERS retirement plan for District employees based on a 2% @ 55 formula with prior years service credit. The Final Resolution of Intention presented was prepared by CalPERS for adoption by the Board to implement the plan.

**ACTION:** Director Lohman moved to approve the Final Resolution of Intention with the General Manager filling in the appropriate date blanks. (Res. 2008-010). (Lohman/Fenech). Approved 5-0.

**2. Consideration of Application to LAFCo for Possible Reorganization into a Community Services District and Possible Action on Related Matters.**

The General Manager provided an update on the status of bringing parks and recreation services to the midcoastside. He also reported he had a meeting scheduled with Rob Gaskill, the Superintendent of the Cabrillo Unified School District, to discuss the school district's parks needs..

**3. Consideration of Sewer Authority Mid-Coastside Proposed Project and Budget - Wet Weather Storage Project.**

General Manager Chuck Duffy reported the CEQA work on the proposed project was proceeding under the guidance of SAM staff.

**4. Consideration of District Anniversary Event.**

Director Lohman will contact event planner Susan Daniels to discuss event options.

## **CONSENT AGENDA**

**6. Approval of September 2008 warrants totaling \$135,455.77 (Checks 3161-3198).**

**7. Approval of Assessment District distribution #3-08/09 for \$5,340.52.**

**8. Approval of August 2008 Financial Statements.**

**9. Approval of Letter of Engagement with AKT for FY 2008 Audit.**

Director Clark requested that item #5 be pulled from the consent calendar for discussion.

**ACTION:** Director Lohman moved to approve consent calendar items 6-9. (Clark/Fenech). Approved 5-0.

**5. Approval of Special & Regular Meeting Minutes for August 21, 2008.**

Director Clark requested that the language for item #5 be corrected to show that he removed himself from the meeting room due to a potential conflict of interest concerning the item. The action will also be amended to reflect the 4-0 vote.

**ACTION:** Director Lohman moved to approve the Minutes as amended above. (Lohman/Clark). Approved 5-0.

**DIRECTORS' COMMENTS AND COMMITTEE REPORTS**

**10. Sewer Authority Mid-Coastside.**

**11. Report on other seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

**12. Attorney's Report.**

**13. Treasurer's Report.**

**14. General Manager's Report**

Chuck Duffy reported that the mitigated negative declaration for the Naples Beach Pump Station project has been reviewed and will be going out for the required 30 day public review.

**a. District Newsletter**

Director Lohman volunteered to draft several articles for the newsletter, and Director Woren will put the General Manager in contact with a local graphic designer for design and production of the newsletter.

**15. Administrator's Report.**

**16. Engineer's Report.**

**ADJOURN REGULAR MEETING**

The Regular Meeting was adjourned at 8:50 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Ric Lohman, Secretary

Date Approved: October 16, 2008